



WASHINGTON STATE PATROL
Washington Access to Criminal History (WATCH)
New Profit Business Account

**Criminal Records
 Division**

Mail to: WATCH
 Identification & Background Check Section
 PO Box 42633
 Olympia, WA 98504-2633

E-Mail: watch.help@wsp.wa.gov

Questions: Call (360) 534-2000 option #2

The WSP will e-mail your assigned account number and user name within 7-14 business days. Please retain a copy of this application for your records. You may enter electronically or print.

NEW ACCOUNT (State Agency select one)

PROFIT BUSINESS/ORG (\$11.00 fee)

STATE AGENCY – Background Check: Paid by Agency Collect Fee from Applicant
 (Must check at least one box)

AGENCY INFORMATION

Organization _____

Address _____

Street _____ Apt./Suite _____

City _____ State _____ ZIP _____

Administrator _____

Printed Name _____ Signature _____

ADMINISTRATOR

User Name _____

First _____ Middle Initial _____ Last _____

Organization Address _____

Street _____ Apt./Suite _____

City _____ State _____ ZIP _____

Agency Phone No. () _____ Ext. _____ E-Mail Address _____

CERTIFICATION

I certify that the information I have provided on this form is true and complete. I understand I will be billed \$11 per background check initiated through WATCH, regardless of the results, and the invoice for this service is payable upon receipt.

 User Signature _____ Date _____

 User Printed Name _____

